

ROWAN-SALISBURY SCHOOL SYSTEM
TRANSPORTATION DEPT.



**UNSAFE BUS STOP
REPORTING FORM**

Driver should immediately contact the Bus Coordinator to notify them of a bus stop that they observe as an unsafe bus stop. Complete this form with the following information and return to Bus Coordinator.

Bus Coordinator should notify the area Route Coordinator immediately.

School: _____

Driver Name: _____

Bus Number: _____

Exact location of unsafe stop:

House Number: _____ Road Name: _____ City: _____

Landmark(s) to help identify: _____

Explanation from driver reporting as an unsafe bus stop (i.e., hill, curve, crossing high traffic road, etc.)

Bus Driver's signature / Date

Bus Coordinator's signature / Date

Transportation Department use only:

Safe Unsafe

Details of checking bus stop and date bus stop changed if deemed unsafe:

Route Coordinator's signature

Date Bus Stop Checked

Date School Notified

Cc: School Bus Coordinator